



176 Main Street, PO Box 586  
Richfield Springs, NY 13439  
315-858-3321 phone 315-858-9612 fax  
[www.gomotorcycling.net](http://www.gomotorcycling.net)

Thank you for enrolling in a Basic *RiderCourse* with Go Motorcycling, Inc.!

Please read this entire document as soon as possible so you are familiar with the requirements of your *RiderCourse* and can round up any materials (riding gear/personal items) you may need in time for your class. It is important that you come to class *Ready to Ride!*

Go to:

Mohawk Valley Community College, 1101 Sherman Drive, Utica  
New York 13501.

Report to the Gym Lot (F3), at the end of Tilden Ave. (Above the Gym on the map that follows.) If you enter the campus from Sherman Dr., pass through the A1 and A2 lots (go past the cell tower) and make a right at the end onto Tilden. Coming from Culver Ave., turn on Armory Dr. and make a left on Tilden and follow to the end.

Come to the canopy to collect your paperwork to fill out. Refer to the checklist below for essential documents!

**Access your  
E Package 1  
eCourse through  
the link on your  
confirmation  
email.**

Your eCourse completion certificate is only valid for 30 days; be sure to take the course within the 30 days before your BRC class.

**“TO DO” CHECKLIST:**

- Bring a copy of your eCourse certificate** to class with you; a photo/screenshot will do.
- Bring your valid DMV issued license and/or motorcycle learner’s permit** to class with you.
- Bring a paper copy of your NYS driver’s license and/or motorcycle learner’s permit; we need it for the DMV.**
- Review the NYSMSP Release, Waiver and Indemnification Form found later in this document. Be prepared to sign the form when you arrive at class.**
- Students **under age 18** will need the **notarized** signature of a parent or guardian on the Release, Waiver & Indemnification form.
- Be prepared with proper riding gear, as outlined below.
- Please review the MVCC Regulations, below.
- BE ON TIME!** Plan to arrive at least 15 minutes before your scheduled start time.
- Bring a folding chair for breaks on the range.
- Bring snacks and water! You will need both!
- You are strongly encouraged to bring your own DOT approved helmet and eye protection.

**RIDING GEAR:** All students are responsible for bringing their own riding gear which shall include sturdy long pants/jeans (no yoga pants, no holes!), sturdy over-the-ankle footwear (like a hiking boot or a work boot, 1" above the ankle; no sneakers!), full-fingered gloves, and long-sleeves (sturdy shirt or jacket). If you come to class unprepared you will not be permitted to participate in the course and will be subject to forfeiture of the entire course fee.

All students must wear a motorcycle helmet and eye protection that meet DOT standards. Students are encouraged to provide their own DOT approved helmet and eye protection. Motorcycle helmets and eye protection are available to borrow, but we prefer that you bring your own.

**SCHEDULING:** There is paperwork to complete on Day 1. Please come at least 15 minutes early. Each class is unique and may or may not use the full allotted time. It would be unusual for the course to run beyond the posted times, but please allow room in your personal schedule to accommodate later finishes caused by inclement weather or other circumstances.

**Attendance is mandatory and you must complete your course as scheduled. There will be no make-up sessions or refunds given. Failure to attend, failure to be prepared to ride (for whatever reason), or lateness resulting in missed classroom or riding sessions will result in your dismissal from the class. There will be no exceptions. Your placement in the course is non-transferable. Please see below for cancellation details.**

**LUNCH:** We plan on taking a lunch break. If there is bad weather coming in the afternoon, or if things are humming along apace, the class may elect to delay lunch until after class. Please bring snacks to fortify you during the day and to tide you over until a late lunch, just in case. For convenience, it is suggested that you bring your lunch. There are pizza, sandwich and fast food shops nearby. You will also need plenty of fluids to drink. Be prepared!

**BE COMFORTABLE:** Our outdoor classroom is a parking lot! You might want to bring sunscreen, a hat, a lawn chair for breaks and maybe even a change of clothes. Did we mention you should bring snacks and plenty of fluids to drink?

**BE PREPARED:** Learning to ride a motorcycle is a mental and physical task that requires you to be alert. Please make sure that you are well-rested and free of impairment and/or distraction for each of your course days. Get a good night's sleep.

**BE PUNCTUAL:** Please arrive at least 15 minutes before your scheduled course time.

**RAIN:** Be prepared to ride rain or shine. For your own comfort, if rain is forecast, please bring rain gear! If you don't already own rain gear (for motorcycling or any other activity) an inexpensive rain suit (no ponchos) will do. Come to class rain or shine. Your RiderCoaches will determine that day whether the conditions preclude riding.

**LICENSING:** In order to successfully complete the course and be eligible for New York State licensing benefits you must meet the following requirements:

- You must participate in the entire class.
- You must successfully complete the 5-Hour *eCourse*
- You must pass the riding-skills evaluation.
- You will need a valid car driver's license and a motorcycle learner's permit to apply your road test waiver document when your class is complete.

When you pass the course, you will receive a NYSMSP BRC completion card. This is not your license!! To obtain your motorcycle license, bring your **completion card** to the Department of Motor Vehicles along

with your **car driver's license** and **motorcycle learner's permit**. The DMV will amend your license to include the motorcycle class. For example, a Class "D" license will now read "DM". If you already have a car driver's license, you can obtain your permit and amend your license in one visit to the DMV. You may also take your permit test online. Riders under age 18 will need to have held a motorcycle learner's permit for at least six months before the road test waiver can be applied. Until the DMV adds the "M" on your license, you do not have a motorcycle license!

There is no guarantee that a student will be successful in a *RiderCourse*. Students who are not successful on either the written or skills evaluations (as applicable) will be given an opportunity to re-test at no charge. Re-tests must be taken within 30 days of your course completion date.

Any student that is unable to achieve the objectives of the range exercises within the allotted time, presents a hazard to him/herself or other students, or fails to abide by the course safety and instructional guidelines as set forth by the RiderCoaches will be counseled out of the class. If this should occur, you will forfeit the entire course fee. ‘

**INSURANCE REDUCTION:** Many insurance carriers honor the BRC for a reduced price on your motorcycle insurance premium. Please contact your carrier directly for information.

**CANCELLATIONS & RESCHEDULING:** Class sizes are small and the demand is high; if you sign up for a class, it is expected that you will attend. If something comes up and you need to cancel or reschedule your class, you should let us know as soon as possible to avoid costly penalties.

You may cancel your class on-line up to 24 hours before your class start date/time. If you are canceling your class, a refund will be issued, less a processing fee as outlined below. It may take a few days for the refund to post to your account.

To reschedule, first cancel your existing class, and then re-enroll in your new class. Follow the instructions in your BRC Confirmation email. **IMPORTANT! If you reschedule to a different class you MUST cancel your existing class or you will be charged for both classes!**

If you cancel your class seven (7) or more days before your class start date, you will be charged a \$20 processing fee.

If you cancel your class within seven (7) days of your scheduled course you will be charged a \$100 processing fee.

If you cancel within 24 hours of your class start time, fail to show up, or show up after training has begun, you will be charged the full course fee.

If an emergency comes up and you need to cancel on the day prior to your class start, please notify us by telephone, 315-858-3321. If we are able to find a last-minute new-student enrollment to fill your vacated spot, we will reduce the BRC cancellation processing fee to \$100.

Your course application is non-transferable.

There is a possibility that your class could be canceled due to insufficient enrollment or other circumstances beyond our control. If this should occur, you will be offered an opportunity to reschedule.

If you would be interested and available to move to an earlier course date than the one for which you are scheduled...

Our enrollment system will accommodate a limited number persons to be waitlisted per class. Visit our enrollment system to place your name on a waitlist for a particular course date. Please limit your waitlist sign-ups to no more than two classes. If a spot opens up, people on the waitlist will be notified before the spot is made available to the general public. A waitlist notification is not a guarantee of a spot in that class; you must respond to the notification and enroll in the new class date to secure the spot. **If you sign up to fill a waitlisted spot, you MUST remember to cancel your existing class, or you will be charged for both classes. The enrollment system will not automatically cancel your original class. You must do that manually. Cancellation fees will apply.**

Check back on our website periodically; additional classes may be added. **If you reschedule to a different class you MUST cancel your existing class or you will be charged for both classes! Cancellation fees will apply.**

**NOTE:** If your scheduled class starts within the next 7 days, and you reschedule to a class that starts even earlier in the next 7 days (for example, you were scheduled for a Thursday start date, but rescheduled to the Monday class that starts three days earlier), please call our office to cancel your original class as the enrollment system will charge the larger \$100 “within the week” cancellation fee. In this circumstance, we will reduce the cancellation fee to \$20.

If you are unable to commit to a specific class date to waitlist for, or if you are generally interested in moving to an earlier date, please send us an email and indicate what your preference is by course type, location and day preferences. For example, “I’m registered for the BRC on June 7-8. I’m interested in moving to an earlier weekend class in Utica. The best way to reach me is by text, 315-XXX-XXXX”; we’ll do our best to keep you in mind.

Scroll down for more...

### **MVCC Campus Regulations Prohibit...**

- Any crime or threat of crime against an individual because of race, color, national origin, ancestry, gender, age, disability, religion or religious practice or sexual orientation.
- The use of tobacco products on campus.
- Dishonesty including cheating, plagiarism, forgery, furnishing false information, stealing.
- Obstruction, disruption or prevention of orderly classes, meetings, and other College activities.
- Damage to or unauthorized use of private or College property.
- Unauthorized presence in College facilities.
- Intimidation, harassment, physical harm, or threat to anyone at the College.
- Use of social media or other technology to defame, trespass, assault, or inflict emotional distress upon another person or that is otherwise illegal (cyber-harassment, sexting).
- Recording, broadcasting, streaming or otherwise sharing private information without authorization of all the involved parties.
- Abusive, obscene, indecent, or lewd conduct.
- Use, possession, distribution, or sale of controlled substances or paraphernalia commonly used with illegal substances, at the College.
- Use, possession, distribution, or sale of alcoholic beverages except when authorized by appropriate College administrators.
- Use or possession of firearms, explosives, and noxious chemicals or other items at the College that could be considered a weapon except where authorized.
- Failure to comply with reasonable instructions from authorized College personnel.
- Claiming to speak or act in the name of the College without authorization.
- Any action which threatens the mental, psychological, or physical health of another person at the College including those actions for the sole purpose of initiation into or affiliation with any organization (hazing).
- Violations of other college regulations and policies.

*Failure to abide by MVCC Campus regulations may result in your dismissal from the RiderCourse and/or judicial action.*

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### **RELEASE, WAIVER and INDEMNIFICATION FORM**

#### **If you are over age 18...**

Thoughtfully review the contents of the NYSMSP Release, Waiver and Indemnification form on the following page. You will be provided with forms to sign when you arrive at class. Your signature is required in order to participate.

#### **Students under age 18...**

...must have a parent or guardian's signature on NYSMSP Release, Waiver and Indemnification form.

**The parent or guardian can accompany the student to class and sign the forms in the presence of the RiderCoach with proper identification (photo ID), or the student may bring the pre-signed forms to class so long as the parent's signatures are notarized.**

- If pre-signing the form, please print the form from the following page or from the link in your confirmation email. Thoughtfully review the contents prior to **signing before a notary**.
  - If signing at class, the student/parent you should review the forms prior to class. You will be provided with forms to sign upon your arrival. Your signatures are required in order to participate.
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**SAFETY COURSE – GENERAL RELEASE, WAIVER & INDEMNIFICATION AGREEMENT** rev. 01/22

In consideration for the Motorcycle Safety Foundation, Inc. ("MSF"), the entity sponsoring the training (Go Motorcycling, Inc.), the owner of the training motorcycle (if not owned by the undersigned), and the owners of the premises upon which training occurs, including each of their affiliates, subsidiaries, members, employees, officers, coaches, instructors, aides, and/or agents (collectively, the "Released Parties"), permitting the undersigned to participate in this Safety Education and Training Course (the "Course"), I, the undersigned Participant, agree to all of the following:

Participation in the Course requires physical stamina, motor coordination, and mental alertness. I hereby attest that I have no known physical or mental limitations and have not used any form of alcohol, or prescription or non-prescription drugs that could impair my performance in the Course. Participants under 18 years of age must have this form signed by a parent/guardian in person at the training location, or the parent/guardian may sign without appearing in person, in which case this form must be NOTARIZED.

I fully understand and acknowledge that (a) this Agreement is intended to be as broad and inclusive as permitted by the laws of the State in which the Course is conducted; (b) I have been advised of and agree to waive, on behalf of myself, my personal representatives and my heirs, all rights and benefits flowing from any state statute that would otherwise limit the scope of this Agreement or the undertakings and releases contained herein; (c) if any portion of this Agreement is held invalid or legally unenforceable, then the balance shall, notwithstanding, continue in full force and legal effect; and (d) I have had the opportunity to read this entire Agreement and ask any questions about it, and I fully understand its terms and meaning.

**READ CAREFULLY: THIS IS A GENERAL RELEASE, WAIVER, ASSUMPTION OF RISK & COVENANT NOT TO SUE**

I fully understand and agree that: (a) there are **DANGERS AND RISKS OF INJURY, DAMAGE, OR DEATH** that exist in my participation in the Course, and in my use of motorcycles and motorcycling equipment ("Motorcycling Activities"); (b) my participation in the Course and Motorcycling Activities may result in injury or illness including, but not limited to, **BODILY INJURY, DISEASE, STRAINS, FRACTURES, PARTIAL OR TOTAL PARALYSIS, OTHER AILMENTS THAT COULD CAUSE SERIOUS DISABILITY, AND DEATH**; (c) these risks and dangers may be caused by negligence of Released Parties, other Course participants, or others, and may arise from foreseeable or unforeseeable causes; and (d) by participating in the Course and Motorcycling Activities, I, **on behalf of myself, my personal representatives and my heirs, hereby knowingly and voluntarily assume all risks and all responsibility, and agree to release the Released Parties for any injuries, losses and/or damages**, including those caused solely or in part by negligence of the Released Parties or any other person. If I have brought a motorcycle or helmet to use in the Course, I also agree that this release applies to any damage that occurs to or from my motorcycle or helmet during the Course.

I fully understand and agree that, on behalf of myself, my personal representatives and my heirs, I hereby covenant not to sue, and am relinquishing any and all rights I now have or may have in the future to sue the Released Parties for any and all injury, damage, or death, whether known or unknown, that I may suffer arising from the Course or Motorcycling Activities, including claims based on the Released Parties' negligence.

**I HAVE READ THIS AGREEMENT AND BY SIGNING BELOW I AGREE TO THE ABOVE TERMS, AND TO ASSUME ALL RISKS AND RELEASE THE ABOVE-NAMED RELEASED PARTIES FROM LIABILITY FOR PERSONAL INJURY, PROPERTY DAMAGE OR WRONGFUL DEATH CAUSED BY NEGLIGENCE OR ANY OTHER CAUSE.**

\_\_\_\_\_  
Participant Name (Printed) – First, Middle, Last

\_\_\_\_\_  
License or ID# and State

\_\_\_\_\_  
Participant Signature

\_\_\_\_\_  
Date – MM/DD/YYYY

\_\_\_\_\_  
Parent/Legal Guardian signature, if Participant under 18 yrs of age

\_\_\_\_\_  
Relationship

\_\_\_\_\_  
License or ID# and State

**READ CAREFULLY: THIS IS AN INDEMNIFICATION AND HOLD HARMLESS AGREEMENT**

I, on behalf of myself, my personal representatives and my heirs, agree to hold harmless, defend, and indemnify the Released Parties from any and all claims, suits, or causes of action by any third parties, including Released Parties or other Course participants, for bodily injury, property damage, or other damages that may arise out of my participation in the Course or Motorcycle Activities, including claims arising from the negligence of Released Parties, other Course participants, or any other party.

**I HAVE READ THIS AGREEMENT AND BY SIGNING BELOW I AGREE TO THE ABOVE TERMS, AND TO ACCEPT LEGAL RESPONSIBILITY AND PAY FOR ANY LOSS FOR CLAIMS OR LAWSUITS AGAINST THE ABOVE-NAMED RELEASED PARTIES ARISING FROM MY PARTICIPATION IN THE COURSE.**

\_\_\_\_\_  
Participant Name (Printed) – First, Middle, Last

\_\_\_\_\_  
License or ID# and State

\_\_\_\_\_  
Participant Signature

\_\_\_\_\_  
Date – MM/DD/YYYY

\_\_\_\_\_  
Parent/Legal Guardian signature, if Participant under 18 yrs of age

\_\_\_\_\_  
Relationship

\_\_\_\_\_  
License or ID# and State

**From the East or West**

1. Take the New York State Thruway to Exit 31 (Utica).
2. After the toll booth, follow Route 790 to the North/South Arterial (Route 12).
3. Take Route 12 South to the Burrstone Road exit.
4. At the end of the exit ramp, turn right onto Burrstone Road.
5. Stay in the right lane on Burrstone Road and continue across Genesee Street.
6. You will be on Memorial Parkway East.
7. Follow Memorial Parkway approximately 3 miles.
8. At the intersection of Sherman Drive and Memorial Parkway, turn left.
9. MVCC will be on your right.
10. Turn right at the traffic light into the Academic Building parking lot.

**From the North**

1. Follow Route 12 South into Utica.
2. Get off at the Burrstone Road exit.
3. At the end of the exit ramp, turn right onto Burrstone Road.
4. Stay in the right lane on Burrstone Road and continue across Genesee Street.
5. You will be on Memorial Parkway East.
6. Follow Memorial Parkway approximately 3 miles.
7. At the intersection of Sherman Drive and Memorial Parkway, turn left.
8. MVCC will be on your right.
9. Turn right at the traffic light into the Academic Building parking lot.

**From the South**

1. Follow Route 12 North into Utica.
2. From the Southeast take Route 8 North to Route 12 North
3. From the Southwest take Route 12 North
4. Get off at the Burrstone Road exit.
5. At the end of the exit ramp, turn right onto Burrstone Road.
6. Stay in the right lane on Burrstone Road and continue across Genesee Street.
7. You will be on Memorial Parkway East.
8. Follow Memorial Parkway approximately 3 miles.
9. At the intersection of Sherman Drive and Memorial Parkway, turn left.
10. MVCC will be on your right.
11. Turn right at the traffic light into the Academic Building parking lot.

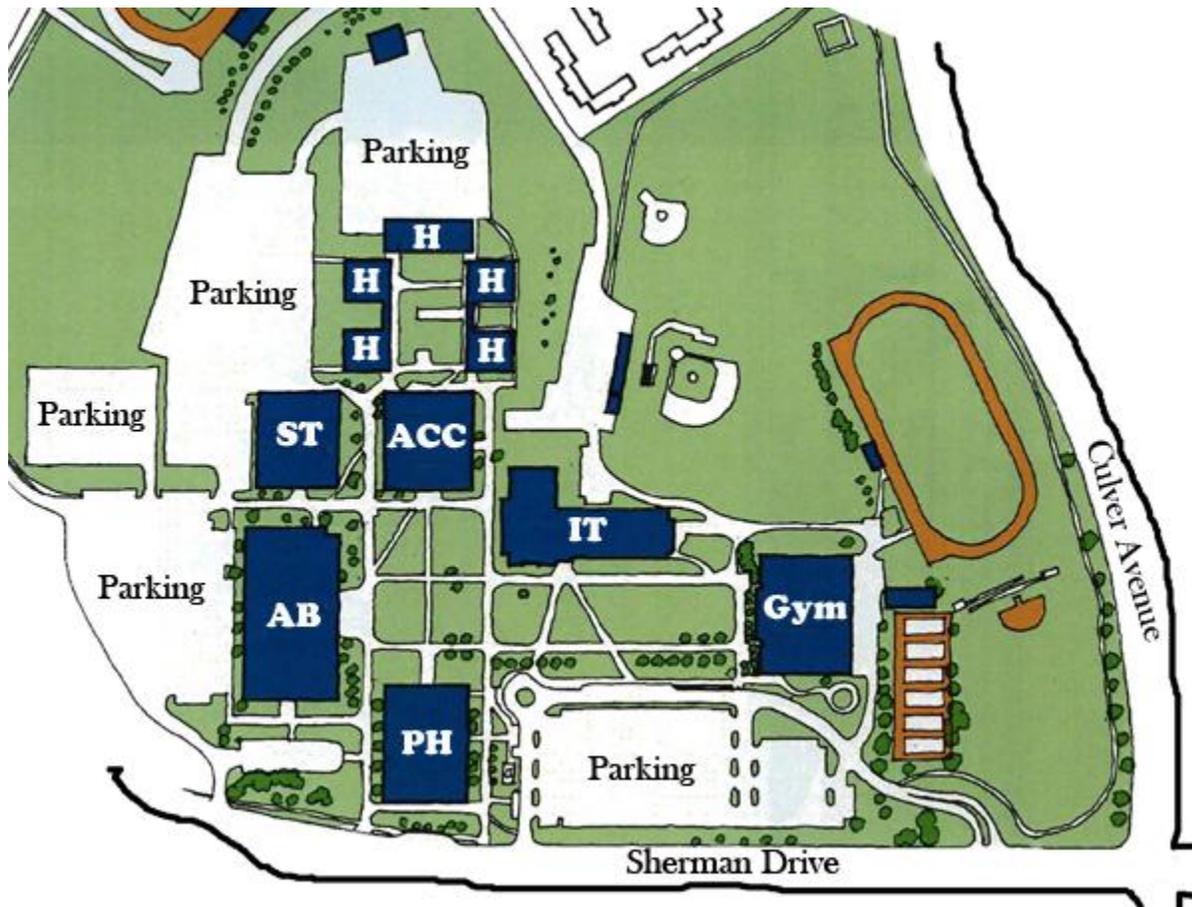
**The classrooms are in the Academic Building (AB), usually room 126 or 128.**

**The Main Range is located in the A2 Lot near the ST Building**

**The Gym Range (not pictured), is located above the Gym on the map, at the end of Tilden Ave.**

## Utica Campus Map

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### *Utica Campus Legend*

AB - Academic Building  
ACC - Alumni College Center  
Gym - Gymnasium  
H - Residence Halls  
IT - Information Technology Building/Theater  
PH - Payne Hall  
ST - Science and Technology Building

**Interactive Campus Map:** <https://www.mvcc.edu/about/maps-directions.php>

### **Directions link to Google Maps:**

<https://www.google.com/maps/dir//1101+Sherman+Dr,+Utica,+NY+13501/@43.077007,-75.2204057,17z/data=!4m8!4m7!1m0!1m5!1m1!1s0x89d946eca39bc113:0xc3f7691b6f425035!2m2!1d-75.218217!2d43.077007>