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315-858-3321 phone 315-858-9612 fax
www.gomotorcycling.net

Thank you for enrolling in a Basic *RiderCourse* with Go Motorcycling, Inc.!

Please read this document as soon as possible so you are familiar with the requirements of your *RiderCourse* and can round up any materials (riding gear/personal items) you may need in time for your class. It is important that you come to class *Ready to Ride!*

On Day 1 of your class, please report to:

**Academic Building, Room 125 or 127
Mohawk Valley Community College
1101 Sherman Drive
Utica, New York 13501**

You will receive a separate email with details on how to access the MSF eCourse. Your eCourse completion certificate is only valid for 30 days, so be sure to take the course within the 30 days prior to your BRC class.

A map and directions follow later in this document.

“TO DO” CHECKLIST:

- Make sure you bring a copy of your eCourse certificate to class with you.
- Make sure your NYS Driver’s License will be valid during your course dates. Bring your license to class with you.
- Make a copy your NYS driver’s license (and motorcycle learner’s permit, if you have one; license & permit may be copied on a single page.) Your RiderCoaches will collect this copy on the first day of class.
- Students **under age 18** will need the **notarized** signature of a parent or guardian on the NYSMSP Motorcycle Safety Course **Waiver & Indemnification** form. (A parent may sign in person at class with proper identification - photo ID)
- Bring a pen or pencil.
- Be prepared with proper riding gear, as outlined below.
- Please review the MVCC Regulations, below.
- BE ON TIME!** Plan to arrive at least 10 minutes before your scheduled start time.

RIDING GEAR: All students must have proper riding gear. Your gear need not be motorcycle-specific, but should include sturdy, low-heeled, over-the-ankle footwear (like a work boot or hiking boot), jacket, sturdy long pants (no flared legs or holes in the knees, please!), full-fingered gloves and, if necessary, raingear. Check the weather and dress for comfort. **Go Motorcycling, Inc.** will supply the motorcycles, helmets, eye protection and all course materials. (You may supply your own DOT approved helmet and eye protection.)

SCHEDULING: If your class has an evening session (6-9pm), it will be spent in the classroom and you will not need your riding gear. Daytime sessions will include both classroom and riding activities, so be prepared for classroom *and* riding sessions on each day of your class. It would be unusual for the course to run beyond the posted times, but please allow time in your personal schedule to accommodate later finishes caused by inclement weather or other circumstances.

Attendance is mandatory and you must complete your course as scheduled. There will be no make-up sessions or refunds given. Failure to attend, failure to be prepared to ride (for whatever reason), or lateness resulting in missed classroom or riding sessions will result in your dismissal from the class. There will be no exceptions. Your placement in the course is non-transferable. Please see below for cancellation details.

LUNCH: A lunch break will be given. For convenience, it is suggested that you bring your lunch. There are pizza, sandwich and fast food shops nearby. Be sure to bring snacks and plenty of fluids to drink.

BE COMFORTABLE: Our outdoor classroom is a parking lot! You might want to bring sunscreen, a hat, a lawn chair for breaks and a change of clothes for the classroom. Did we mention you should bring snacks and plenty of fluids to drink?

BE PREPARED: Learning to ride a motorcycle is a mental and physical task that requires you to be alert. Please make sure that you are well-rested and free of impairment and/or distraction for each of your course days. Get a good night's sleep.

BE PUNCTUAL: Please arrive at least 10 minutes before your scheduled course time.

RAIN: Be prepared to ride rain or shine. For your own comfort, if rain is forecast, please bring rain gear! If you don't already own rain gear (for motorcycling or any other activity) an inexpensive rain suit (no ponchos) will do. Come to class rain or shine. Your RiderCoaches will determine that day whether the conditions preclude riding.

LICENSING: In order to successfully complete the course and be eligible for New York State licensing benefits you must meet the following requirements:

- You must have a valid NYS car driver's license.
- You must attend all classroom and riding sessions.
- You must pass a 20-question, multiple-choice exam.
- You must pass the riding-skills evaluation.
- You will need to obtain a motorcycle learner's permit in order to apply the road test waiver; the permit can be obtained either before or after BRC completion.

When you pass the course, you will receive a NYSMSP BRC completion card. This is not your license!! To obtain your motorcycle license, bring your completion card to the Department of Motor Vehicles along with your motorcycle learner's permit and driver's license. The DMV will amend your license to include your motorcycle endorsement. For example, a Class "D" license will now read "DM". If you do not have your motorcycle learner's permit prior to your class, you will need to get one before you can apply the road test waiver. You can obtain your permit and amend your license in one visit to the DMV. Riders under age 18 will need to have held a motorcycle learner's permit for at least six months before the road test waiver can be applied. Until you receive your motorcycle endorsement, you do not have a motorcycle license!

There is no guarantee that a student will be successful in a *RiderCourse*. Students who are not successful on either the written or skills evaluations (as applicable) will be given an opportunity to re-test at no charge. Re-tests must be taken within 30 days of your course completion date.

Any student that is unable to achieve the objectives of the range exercises within the allotted time, presents a hazard to him/herself or other students, or fails to abide by the course safety and instructional guidelines as set forth by the RiderCoaches will be counseled out of the class. If this should occur, you will forfeit the entire course fee. ‘

INSURANCE REDUCTION: Many insurance carriers honor the BRC for a reduced price on your motorcycle insurance premium. Please contact your carrier directly to learn what discounts they may offer.

CANCELLATIONS & RESCHEDULING: Class sizes are small and the demand is high; if you sign up for a class, it is expected that you will attend. If something comes up and you need to cancel or reschedule your class, you should let us know as soon as possible to avoid costly penalties.

You may cancel your class on-line up to one full calendar day before your class start date. If you are canceling your class, a refund will be issued, less a processing fee as outlined below. It may take a few days for the refund to post to your account.

To reschedule, first cancel your existing class, and then re-enroll in your new class. (To cancel your class, click the “Enroll Now” tab at www.gomotorcycling.net and select the type of course you wish to change to gain entry to the Rider Enrollment System (RES). Select “Manage Registration” at the top right and enter your MSF Confirmation Code; follow the prompts to make your change.

IMPORTANT! If you reschedule to a different class you MUST cancel your existing class or you will be charged for both classes!

If you cancel your class seven (7) or more days before your class start date, you will be charged a \$20 processing fee.

If you cancel your class within seven (7) days of your scheduled course you will be charged a \$100 processing fee.

If you cancel your class within the calendar day before your class start date you will forfeit the entire course fee. For example: If your class starts on Saturday morning, we will need to receive your schedule change by midnight on Thursday (leaving one full calendar day, Friday, before your class start) to avoid being charged the full tuition amount. The ability to cancel your class on-line will terminate at midnight one full calendar day prior to your course start date.

If an emergency comes up and you need to cancel on the day prior to your class start, please notify us by telephone, 315-858-3321. If we are able to find a last-minute new-student enrollment to fill your vacated spot, we will reduce the BRC cancellation processing fee to \$100.

Your course application is non-transferable.

There is a possibility that your class could be canceled due to insufficient enrollment or other circumstances beyond our control. If this should occur, you will be offered an opportunity to

reschedule.

If you would be interested and available to move to an earlier course date than the one for which you are scheduled...

a) Check back on our website periodically; additional classes may be added and/or cancellations by other students may create an earlier opening. If you reschedule to a different class you MUST cancel your existing class or you will be charged for both classes! To reschedule, simply enroll in the new class date. Remember, if you change your course date, you MUST cancel your existing class date. To cancel your class, click the red “sign-up” button at www.gomotorcycling.net and select the type of course you wish to change to gain entry to the Rider Enrollment System (RES). Select “Manage Registration” at the top right and enter your MSF Confirmation Code); follow the prompts to make your change. A \$20 cancellation fee will apply. NOTE: If your class starts within the next 7 days and you want to move to an even earlier available course date, please phone the office to reschedule, as the on-line enrollment system will charge a larger fee.

b) If you would like to be considered for last minute fill-ins (within 24 hours of a class start date/time), please email us with your preferences. You might specify a particular date that you desire or a general interest in an earlier date - please specify if you are available weekends or weekdays – and we will put you on the cancellation list.

MVCC Campus Regulations Prohibit...

- Any crime or threat of crime against an individual because of race, color, national origin, ancestry, gender, age, disability, religion or religious practice or sexual orientation.
- Dishonesty including cheating, plagiarism, forgery, furnishing false information, stealing.
- Obstruction, disruption or prevention of orderly classes, meetings, and other College activities.
- Damage to or unauthorized use of private or College property.
- Unauthorized presence in College facilities.
- Intimidation, harassment, physical harm, or threat to anyone at the College.
- Abusive, obscene, indecent, or lewd conduct.
- Use, possession, distribution, or sale of controlled substances at the College.
- Use, possession, distribution, or sale of alcoholic beverages except when authorized by appropriate College administrators.
- Use or possession of firearms, explosives, and noxious chemicals or other items at the College that could be considered a weapon except where authorized.
- Failure to comply with reasonable instructions from authorized College personnel.
- Claiming to speak or act in the name of the College without authorization.
- Any action which threatens the mental, psychological, or physical health of another person at the College including those actions for the sole purpose of initiation into or affiliation with any organization (hazing).
- Violations of other college regulations and policies.

Failure to abide by MVCC Campus regulations may result in your dismissal from the RiderCourse and/or judicial action.

From the East or West

1. Take the New York State Thruway to Exit 31 (Utica).
2. After the toll booth, follow Route 790 to the North/South Arterial (Route 12).
3. Take Route 12 South to the Burrstone Road exit.
4. At the end of the exit ramp, turn right onto Burrstone Road.
5. Stay in the right lane on Burrstone Road and continue across Genesee Street.
6. You will be on Memorial Parkway East.
7. Follow Memorial Parkway approximately 3 miles.
8. At the intersection of Sherman Drive and Memorial Parkway, turn left.
9. MVCC will be on your right.
10. Turn right at the second traffic light into the Academic Building parking lot.

From the North

1. Follow Route 12 South into Utica.
2. Get off at the Burrstone Road exit.
3. At the end of the exit ramp, turn right onto Burrstone Road.
4. Stay in the right lane on Burrstone Road and continue across Genesee Street.
5. You will be on Memorial Parkway East.
6. Follow Memorial Parkway approximately 3 miles.
7. At the intersection of Sherman Drive and Memorial Parkway, turn left.
8. MVCC will be on your right.
9. Turn right at the second traffic light into the Academic Building parking lot.

From the South

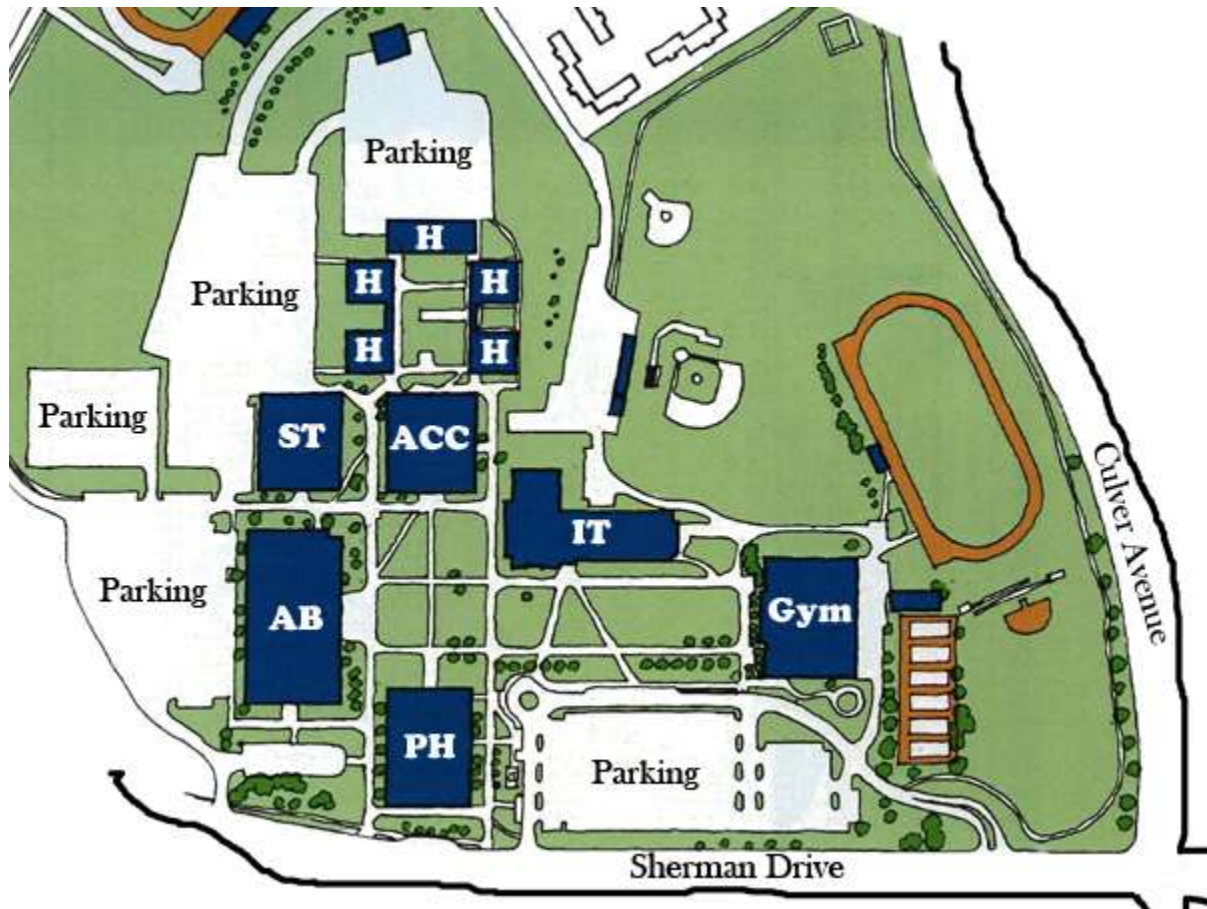
1. Follow Route 12 North into Utica.
2. From the Southeast take Route 8 North to Route 12 North
3. From the Southwest take Route 12 North
4. Get off at the Burrstone Road exit.
5. At the end of the exit ramp, turn right onto Burrstone Road.
6. Stay in the right lane on Burrstone Road and continue across Genesee Street.
7. You will be on Memorial Parkway East.
8. Follow Memorial Parkway approximately 3 miles.
9. At the intersection of Sherman Drive and Memorial Parkway, turn left.
10. MVCC will be on your right.
11. Turn right at the second traffic light into the Academic Building parking lot.

The classrooms are in the Academic Building (AB), room 127 or 125

The Main Range is located in the parking lot near the ST Building

The Gym Range is located near the Gym, between the baseball diamond and the track.

Utica Campus Map



Utica Campus Legend

- AB - Academic Building
- ACC - Alumni College Center
- Gym - Gymnasium
- H - Residence Halls
- IT - Information Technology Building/Theater
- PH - Payne Hall
- ST - Science and Technology Building

Directions link to Google Maps:

<https://www.google.com/maps/place/1101+Sherman+Dr,+Utica,+NY+13501/@43.0770109,-5.2204057,17z/data=!3m1!4b1!4m2!3m1!1s0x89d946eca39bc113:0xc3f7691b6f425035>