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Richfield Springs, NY 13439  
315-858-3321 phone 315-858-9612 fax  
[www.gomotorcycling.net](http://www.gomotorcycling.net)

Thank you for enrolling in a Basic *RiderCourse* 2 with Go Motorcycling, Inc.

**Please read this document as soon as possible so you are familiar with the requirements of your *RiderCourse* and can round up any materials (riding gear/personal items) you may need in time for your class. It is important that you come to class *Ready to Ride!***

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**On your scheduled course date, please report to:**

The Gym parking lot of the Mohawk Valley Community College Utica Campus:

**Mohawk Valley Community College  
1101 Sherman Drive  
Utica, NY 13501**

A map and directions follow later in this document.

#### **“TO DO” CHECK LIST**

- Bring your motorcycle license to class.
- Bring **a copy** of your motorcycle license to class; your RiderCoach will collect this when you arrive.
- Bring your motorcycle registration to class.
- Bring your motorcycle insurance card to class.
- Make sure your motorcycle has a valid NYS Inspection Sticker.
- Be prepared with proper riding gear, as outlined below.
- Make sure your motorcycle is in good operating condition, and arrive with a full tank of gas.
- BE ON TIME!** Plan to arrive at least 15 minutes before your scheduled start time.
- If you will be using a motorcycle that does not belong to you, you must bring a **notarized** letter authorizing its use.
- Most classes are scheduled in the morning and will run until early afternoon – bring snacks and plenty of fluids to tide you over to a late lunch.
- Please review the MVCC Regulations, below.

**RIDING GEAR:** All students must have proper riding gear. BRC2 participants must wear a DOT approved helmet and eye protection. The rest of your riding gear need not be motorcycle specific, but should include sturdy low-heeled, over-the-ankle footwear (like a work boot or hiking boot – at least 1” over the ankle), jacket, sturdy, long, non-flared pants (no holes!), full-fingered gloves and if necessary, raingear. Check the weather and dress for comfort.

**SCHEDULING:** Check the **Rider Enrollment System** confirmation for your BRC2 course times. You will spend your entire course outdoors, riding. Morning classes will include periodic short breaks and will be finished in time for a late lunch (1-1:30 pm). Afternoon classes will start after lunch and will include periodic short breaks. It would be unusual for the course to run beyond the posted times, but please allow time in your personal schedule to accommodate later finishes caused by inclement weather or other circumstances. *Whatever the course schedule, be sure to bring snacks and plenty of fluids to drink.*

**Attendance is mandatory and you must complete your course as scheduled. There will be no make-up sessions or refunds given. Failure to attend, failure to be prepared to ride (for whatever reason), or lateness resulting in missed riding sessions will result in your dismissal from the class. There will be no exceptions. Your placement in the course is non-transferable.**

**YOUR MOTORCYCLE:** Your motorcycle must pass a routine pre-ride inspection and the RiderCoaches’ safety check. (See the T-CLOCS Pre-ride Inspection Checklist link in your confirmation email.) Make sure your motorcycle is in good operating condition before you arrive for class (Correct tire pressure/adequate tread, chain adjusted/lubed, no significant leaks, no loose or dangling parts, no broken glass or mirrors, brake pads not worn down, etc.) If your motorcycle has been heavily modified and the RiderCoaches determine it to be unsafe for operation, you will not be allowed to participate in the course.

**BE PREPARED:** Riding a motorcycle is a mental and physical task that requires you to be alert. Please make sure that you are well rested and free of impairment and/or distraction on your course day. Get a good night’s sleep.

**BE PUNCTUAL:** Please arrive at least 15 minutes before your scheduled course time.

**RAIN:** Be prepared to ride rain or shine. For your own comfort, if rain is forecast, it is suggested that you bring rain gear. If you don’t already own rain gear (for motorcycling or any other activity) an inexpensive rain suit (no ponchos) will do. Come to class rain or shine. Your RiderCoaches will determine that day whether the conditions preclude riding.

**INSURANCE REDUCTION:** Many insurance carriers honor the BRC for a reduced price on your motorcycle insurance premium. Please contact your carrier directly to learn what discounts they may offer.

**CANCELLATIONS & RESCHEDULING:** Class sizes are small and the demand is high; if you sign up for a class, it is expected that you will attend. If something comes up and you need to cancel or reschedule your class, you should let us know as soon as possible to avoid costly penalties.

You may cancel your class on-line up to one full calendar day before your class start date. If you are canceling your class, a refund will be issued, less a processing fee as outlined below. It may take a few days for the refund to post to your account.

To reschedule, first cancel your existing class, and then re-enroll in your new class. *(To cancel your class, click the "Enroll Now" tab at [www.gomotorcycling.net](http://www.gomotorcycling.net) and select the type of course you wish to change to gain entry to the Rider Enrollment System (RES). Select "Manage Registration" at the top right and enter your MSF Confirmation Code; follow the prompts to make your change. IMPORTANT! If you reschedule to a different class you MUST cancel your existing class or you will be charged for both classes!)*

If you cancel your class seven (7) or more days before your scheduled course date, you will be charged a \$20 processing fee.

If you cancel your class within seven (7) days of your scheduled course date you will be charged a \$50 processing fee.

If you cancel your class within the calendar day before your scheduled course date you will forfeit the entire course fee. For example: If your class starts on Saturday morning, we will need to receive your schedule change by midnight on Thursday (leaving one full calendar day, Friday, before your class start) to avoid being charged the full tuition amount. The ability to cancel your class on-line will terminate at midnight one full calendar day prior to your course start date.

If an emergency comes up and you need to cancel in the day prior to your class start, please notify us by telephone, 315-858-3321. If we are able to find a last-minute new-student enrollment to fill your vacated spot, we will reduce the cancellation processing fee to \$50.

Your course application is non-transferable.

There is a possibility that your class could be canceled due to insufficient enrollment or other circumstances beyond our control. If this should occur, you will be offered an opportunity to reschedule.

**If you would be interested and available to move to an earlier course date than the one for which you are scheduled...**

**a) Check back on our website periodically; additional classes may be added and/or cancellations by other students may create an earlier opening. If you reschedule to a different class you MUST cancel your existing class or you will be charged for both**

classes! To reschedule, simply enroll in the new class date. Remember, if you change your course date, you MUST cancel your existing class date. To cancel your class, click the red “sign-up” button at [www.gomotorcycling.net](http://www.gomotorcycling.net) and select the type of course you wish to change to gain entry to the Rider Enrollment System (RES). Select “Manage Registration” at the top right and enter your MSF Confirmation Code); follow the prompts to make your change. A \$20 cancellation fee will apply. NOTE: If your class starts within the next 7 days and you want to move to an even earlier available course date, please phone the office to reschedule, as the on-line enrollment system will charge a larger fee.

**b) If you would like to be considered for last minute fill-ins (within 24 hours of a class start date/time), please email us with your preferences. You might specify a particular date that you desire or a general interest in an earlier date - please specify if you are available weekends or weekdays – and we will put you on the cancellation list.**

**MVCC Campus Regulations Prohibit...**

- Any crime or threat of crime against an individual because of race, color, national origin, ancestry, gender, age, disability, religion or religious practice or sexual orientation.
- Dishonesty including cheating, plagiarism, forgery, furnishing false information, stealing.
- Obstruction, disruption or prevention of orderly classes, meetings, and other College activities.
- Damage to or unauthorized use of private or College property.
- Unauthorized presence in College facilities.
- Intimidation, harassment, physical harm, or threat to anyone at the College.
- Abusive, obscene, indecent, or lewd conduct.
- Use, possession, distribution, or sale of controlled substances at the College.
- Use, possession, distribution, or sale of alcoholic beverages except when authorized by appropriate College administrators.
- Use or possession of firearms, explosives, and noxious chemicals or other items at the College that could be considered a weapon except where authorized.
- Failure to comply with reasonable instructions from authorized College personnel.
- Claiming to speak or act in the name of the College without authorization.
- Any action which threatens the mental, psychological, or physical health of another person at the College including those actions for the sole purpose of initiation into or affiliation with any organization (hazing).
- Violations of other college regulations and policies.

*Failure to abide by MVCC Campus regulations may result in your dismissal from the RiderCourse and/or judicial action.*

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**From the East or West**

1. Take the New York State Thruway to Exit 31 (Utica).
2. After the toll booth, follow Route 790 to the North/South Arterial (Route 12).
3. Take Route 12 South to the Burrstone Road exit.
4. At the end of the exit ramp, turn right onto Burrstone Road.
5. Stay in the right lane on Burrstone Road and continue across Genesee Street.
6. You will be on Memorial Parkway East.
7. Follow Memorial Parkway approximately 3 miles.
8. Continue past the main campus entrance at Sherman Drive.
9. Turn left on Armory Drive.
10. Turn left on Tilden Ave.
11. Continue straight on Tilden as it rounds a curve to the right.
12. Turn left when you arrive at a parking lot; the gym lot is the last one to the left, between the baseball field and the track.

**From the North**

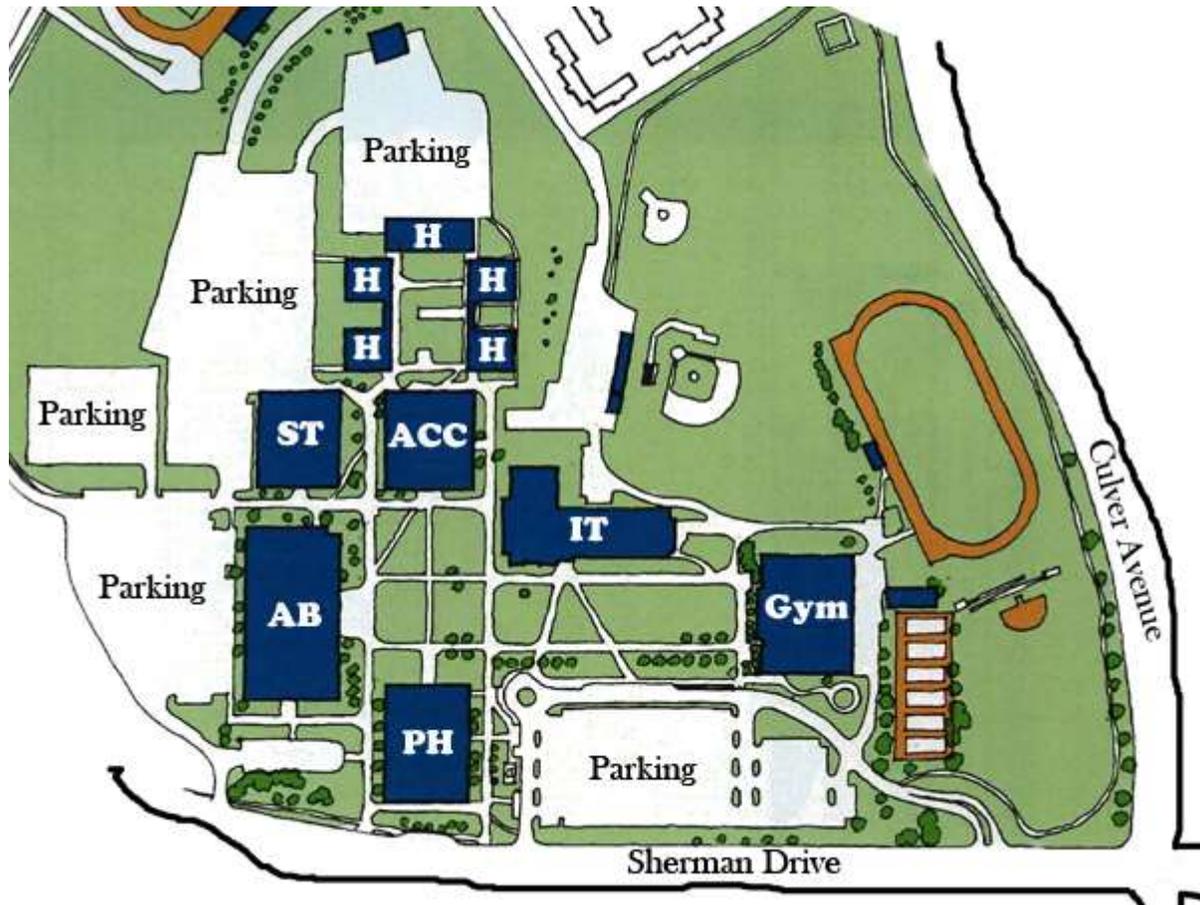
1. Follow Route 12 South into Utica.
2. Get off at the Burrstone Road exit.
3. At the end of the exit ramp, turn right onto Burrstone Road.
4. Stay in the right lane on Burrstone Road and continue across Genesee Street.
5. You will be on Memorial Parkway East.
6. Follow Memorial Parkway approximately 3 miles.
7. Continue past the main campus entrance at Sherman Drive.
8. Turn left on Armory Drive.
9. Turn left on Tilden Ave.
10. Continue straight on Tilden as it rounds a curve to the right.
11. Turn left when you arrive at a parking lot; the gym lot is the last one to the left, between the baseball field and the track.

**From the South**

1. Follow Route 12 North into Utica.
2. From the Southeast take Route 8 North to Route 12 North
3. From the Southwest take Route 12 North
4. Get off at the Burrstone Road exit.
5. At the end of the exit ramp, turn right onto Burrstone Road.
6. Stay in the right lane on Burrstone Road and continue across Genesee Street.
7. You will be on Memorial Parkway East.
8. Follow Memorial Parkway approximately 3 miles.
9. Continue past the main campus entrance at Sherman Drive
10. Turn left on Armory Drive.
11. Turn left on Tilden Ave.
12. Continue straight on Tilden as it rounds a curve to the right.
13. Turn left when you arrive at a parking lot; the gym lot is the last one to the left, between the baseball field and the track.

## Utica Campus Map

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### *Utica Campus Legend*

- AB - Academic Building
- ACC - Alumni College Center
- Gym - Gymnasium
- H - Residence Halls
- IT - Information Technology Building/Theater
- PH - Payne Hall
- ST - Science and Technology Building

### **Directions link to Google Maps:**

<https://www.google.com/maps/place/1101+Sherman+Dr,+Utica,+NY+13501/@43.0769217,-75.2203221,16.71z/data=!4m2!3m1!1s0x89d946eca39bc113:0xc3f7691b6f425035>